

Pierce County Housing Authority

Board of Commissioners

8/28/2019

Meeting Minutes

Board Members Present: Margaret Brammall, Mark Martinez, Sally Smith, Narva Walton

Absent (excused): Ani Ramsay

Staff: Charlie Gray, Ellie Ottey, Tamara Meade, Victor Lovelace, Rodd Kowalski, Mariel Dela Cruz

Call to Order: 4:00pm

Roll Call: Chair Sally Poster directed Charlie Gray to call the roll.

Public Comment: No public comment

Approval of Agenda:

Motion, Mark Martinez; second: Margaret Brammall

The agenda was revised to postpone approval of Financial Cash Disbursements until the September meeting.

Motion passed

Approval of Minutes from 8/3/19 special board meeting:

Motion, Margaret Brammall; second, Mark Martinez

Motion passed

Approval of 8/13/19 regular board meeting:

Motion, Mark Martinez; second, Margaret Brammall

Motion passed

New Staff: no new staff

Executive Director Report: Charlie Gray provided a report on a county-wide effort to end veteran homelessness; HUD's proposed new rule on public charge and disparate impact, and; an update on VASH voucher utilization.

Deputy Executive Director: Ellie Ottey provided her report, including occupancy and delinquency; population specific voucher applications, and; happenings in Affordable Housing.

Section 8 Report: Tamara Meade reviewed the Two-Year Tool. Commissioners requested that the September board presentation include a graphic depicting budget authority compared to Unit Months Leased.

Maintenance Report: Victor Lovelace reported on all maintenance related activities during the month of August.

Finance Report: Finance report postponed until September board meeting.

Contracts and Procurement Report: Rodd Kowalski reported on active projects.

Committee Reports: Charlie reported that the Retreat Planning Committee had completed their work in advance of the 8/24/19 retreat; he will include planning results in the 1 Year Action Plan. Additionally, Charlie will provide the SWOT compilation to the planning committee for review.

Charlie will reschedule the Financial Training planned for commissioners.

The board requested that Tamara provide a glossary of terms related to the Two-Year Tool to provide to commissioners at the next scheduled board meeting.

Commissioners Corner: no discussion

Resolution 1877 adopting amendments to the Pierce County Housing Authority Section 8 Administrative Plan:

Motion to adopt: Mark Martinez; second, Margaret Brammall

Motion passed.

Executive Session: No executive session

Adjourn: the meeting was adjourned at 5:03pm